

COMMISSIONERS APPROVAL

CHILCOTT *gc*

THOMPSON *at*

LYONS

PLETTENBERG (Clerk & Recorder)

Date.....February 5, 2007

Members Present.....Commissioner Greg Chilcott,
Commissioner Alan Thompson and Commissioner Howard Lyons

Minutes: Glenda Wiles

The Board met for various administrative matters which included some of the following:

A request for a final approval of Sunnyside Orchards Block 5, Lot 16 was heard by the Commissioners. It was noted the applicant asked the Commissioners to accept an irrevocable letter of credit for 125% of the road project (\$21,073 for an estimated completion amount of \$16,858.00); which is above the amount needed to complete some paving of internal roads and the installation of a stop sign. Commissioner Thompson made a motion to grant final approval to the Sunnyside Orchards Block 5, Lot 16 and accept the letter of credit from Farmers State Bank. Commissioner Lyons seconded the motion and all voted "aye".

The Board reviewed a letter of understanding for a DUI video promotion with Great Falls High Video Production Class. DUI Task Force Coordinator Glenda Wiles indicated this video promotion is for the new 'Impaired Driving Education Program' she is currently putting together. Local vendors have bid a 30-second to 3-minute promotional video from \$1,200 to \$2,000. However the Great Falls Vendor has bid a three to five minute promotional video at \$550.00. Glenda stated she will utilize a boiler plate letter of understanding that was approved by the previous Civil Counsel James McCubbin, noting the insurance section within the letter of understanding has been changed since it was last utilized. She noted the contract language for insurance requirements has met with the approval of the Insurance Agent of Record, Fred Thomas. It was also noted the teacher for this video production class is Kelly Wiles, Glenda's son, who has volunteered making this video for cost. The Commissioners indicated with the cost savings and changes in the insurance requirements they had no problems with the Letter of Understanding.

Glenda also addressed numerous administrative matters which included correspondence from department heads, citizens and state officials.

In other business, Information Technologies Director Joe Frohlich met with the Board to discuss and obtain approval for the purchase or lease of computer data switches. Currently Joe has \$36,000 set aside for the data computer data switches. The total cost is \$114,222. These data switches will give the county wireless capability, from which numerous departments can benefit. Commissioner Thompson made a motion to purchase this with the condition that Internal Auditor Klarryse Murphy review the proposal. This motion died for lack of a second. Commissioner Chilcott and Commissioner Lyons preferred to meet with Klarryse prior to any approval of the data switch purchase agreement.

The Board held interviews for the Board of Adjustments with the following applicants: Penny Howe, William Hester, Bob Frost and Lee Foss.

The Board made an afternoon visit to the Sunnyside Orchards #3, Block 10, Lot 24 AP site.

Commissioner Thompson attended a Laborer's Unit (Detention) bargaining session during the evening hours.